



Parking Permit Information & Application 2016-17

A parking permit will be required in order to park a vehicle on the MCVSD Denville campus during the academic school day (7:00AM – 3:00PM). Students who apply for and receive a parking permit will be eligible to park in Lot D (Full-time seniors and Share-time seniors). This permit must be displayed from the rear-view mirror while on campus.

Prior to applying for a parking permit, please understand the following: a parking permit grants an individual access to parking on campus; *it does not guarantee a student a parking space*. Parking spaces are limited and will be available on a first-come, first-serve basis. *******Several days per year, events will be held on campus which will severely limit parking. Parking on campus will be voided on these days.**

The following groups are eligible to apply for a parking permit:

- Full-time senior
- Share-time senior
- Student with special circumstances. (*Note: employment is NOT considered a special circumstance*)

To apply for a parking permit, follow these steps:

1. Read and complete all parts of the attached form.
2. Have the form signed by:
 - Applicant
 - Parent/guardian (Not applicable to Cont. Education students age 18 and over).
 - Home school Vice-Principal (Share-time students only)
3. Return the form to the Athletic Office, located in Building 1, along with copies of:
 - Driver's license
 - Vehicle registration
 - Insurance card

*****If any signatures/copies are not provided a tag will not be issued.*****
4. Submit a check/money order in the amount of \$35.00 made out to "MCST".

Vehicles parked on the MCVSD Denville campus will receive tickets and may be towed if:

- A parking permit is not displayed on the rearview mirror.
- The vehicle is not parked in a designated spot.
- The vehicle is parked in a prohibited spot.

Remember: Parking is a privilege and your tag will be revoked if the rules as outlined in the MCST Student/Parent Handbook are not followed.

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT

APPLICATION FOR PERMIT TO PARK ON CAMPUS

This form is to be completed, signed by all required parties, and returned to Mr. Menadier in the Athletic Office.

Before handing in this application be sure to:

Attach a copy of your license, registration and insurance card.

Complete ALL information requested.

*Submit ONLY a check/money order for \$35 made out to "MCST". **** NO CASH ACCEPTED*****

Complete the "Reason for Request" section (ONLY for students seeking parking permits under special circumstances.)

Section 1: Student & Vehicle Information

ALL FIELDS MUST BE COMPLETED

Student Classification (Check One)

Full-Time Senior _____ Share-Time Senior _____ AM/PM Other (Junior F/T or Junior S/T) _____

Driver's Name: _____

Home Phone: _____ Cell Phone: _____

Home School: _____

Vehicle Year: _____ Make: _____ Model: _____ Color: _____

License Plate Number: _____ Check/Money Order # _____

Reason for Request (*Only for students seeking parking permits under special circumstances*):

Parent Signature (Not required for Cont. Ed.): _____

Home School Vice-Principal Signature (Share-Time Only): _____

Section 2: Student Acknowledgement of Responsibilities

In applying for and accepting a permit to park my vehicle on the MCST campus, I agree to abide by the rules of Morris County School of Technology regarding the use and parking of my vehicle on campus:

- I confirm that my driver's license, insurance, and registration are valid. I will immediately inform the school in writing if any of the aforementioned documents are suspended or revoked.
- Students will adhere to speed limits, proceed slowly over speed bumps, and drive cautiously.
- Buses have right of way over cars at all times. Always stop and allow buses out of the lot first.
- ANY STUDENT** transported to or from MCST in this approved **vehicle must have an approved Rider's Permit**. Rider's Permit applications can be obtained in the Main Office. (High School students only)
- Unauthorized passengers will result in immediate revocation of your permit.
- If this approved vehicle is parked other than in the student-designated area, the driver may receive a ticket, lose parking privileges, and the vehicle may be subject to towing.
- The permit is issued to this vehicle only. If driver changes to a new vehicle, a new application must be submitted. Students "loaning" parking permits to others will be subject to disciplinary action and loss of their parking privileges.
- Driving is a privilege, not a right. Students violating any rules of MCST for any reason may be subject to either temporary or permanent loss of parking privileges.
- I understand that by accepting a parking permit, I am expected to attend MCST whenever class is in session, even if my home school is closed.**

The school accepts no responsibility for damages or thefts to any vehicles, persons or things, or any other vehicle other than school owned vehicles that may be in an accident, vandalized, or damaged from natural circumstances.

Seniors with Open Campus Privileges must sign out of school if they are to leave the campus and then sign back in when they arrive back to campus.

Applicant's Signature: _____ Date: _____

OFFICIAL USE ONLY

APPROVED _____ NOT APPROVED _____ SUPERVISOR SIGNATURE _____

REASON FOR DENIAL OF PERMIT: _____

PERMIT TYPE ISSUED: FULL-TIME _____ SHARE-TIME _____ CONT. ED. _____

PERMIT #: _____