

Policy

ADMISSION

Eligibility

The board of education shall ensure that students residing in Morris County may apply and if accepted attend Morris County Vocational School. Residence constitutes:

- A. Any student domiciled within Morris County;
- B. Any student kept in the home of a person other than the student's parent/guardian, where the person is domiciled in Morris County and is supporting the student without remuneration as if the student were his/her own student;
- C. Any student kept in the home of a person domiciled in Morris County, other than the parent/guardian, where the parent/guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency;
- D. Any student whose parent/guardian temporarily resides within Morris County, notwithstanding the existence of a domicile elsewhere;
- E. Any student whose parent/guardian moves to another county as the result of being homeless, subject to the provisions of administrative code;
- F. Any student placed in the home of a Morris County resident by court order pursuant to statute;
- G. Any student previously residing in Morris County if the parent/guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency pursuant to statute; and
- H. Any student residing on federal property within the state pursuant to statute.

Proof of Eligibility

The board shall accept any of the forms of documentation that are listed in the administrative code when they are presented by persons attempting to demonstrate a student's eligibility for enrollment in the district. The board shall consider the totality of information and documentation offered by an applicant and may accept other forms of documentation or information presented by a person seeking to enroll a student.

The board shall not require or request any information or document protected from disclosure by law or pertaining to criteria that are not legitimate bases for determining eligibility to attend school.

Open Enrollment

The board of education believes that Morris County students should have the opportunity to enroll in vocational-technical programs other than at the beginning of the school year in the shared time programs. The curriculum of the program in which the student may wish to enroll under this policy should be able to accommodate the learning needs of the student. In addition, the student must also meet admission criteria and other requirements for admission. The program director shall recommend to the

ADMISSION (continued)

superintendent/principal those programs to be included under this policy in the spring of each school year.

Admission to Morris County Vocational School District Secondary Full Time Programs

All students who are legal residents of Morris County and have completed the eighth grade in a program of studies shall be eligible to apply for admission to the Morris County Vocational School District full time programs. Such students will be considered for admission upon submission of the required application materials and adherence to established school policy guidelines.

Morris County Vocational School District is an equal opportunity educational system. We do not discriminate on the basis of race, color, creed, sex, age, handicap, national or ethnic origin in the administration of employment, contract practices, educational policies, student enrollment and admission policies, scholarships, loans, grants, and other school administered programs.

Morris County students who have home school education and apply for admission to any full time academy program will be treated in the same manner as students who have been educated in a traditional school setting. The Morris County Vocational School District maintains a non-discriminatory policy regarding home school education. If the parents(s)/guardian(s) are residents of the county, the student educated at home may apply for admission to any of the academy programs sponsored by the district. Students who receive home school education must meet the same admission standards as other students. Determination for admission to any of the academy programs or specialized schools is based on an objective assessment that includes but is not limited to: grades as reflected on a transcript, teacher recommendations in specified subject matter, the results of nationally-normed standardized test scores, an admissions test administered by the Morris County Vocational School District and, if warranted, a personal interview. With respect to students with home school education, it is the responsibility of the parent / guardian to provide documentation of all of the admissions criteria listed above. Failure to produce this information by the established deadline will result in the student's application not being considered.

Admission to Shared Time Secondary Programs

All students and/or returning students who are legal residents of Morris County and meet the academic eligibility criteria will be considered for admission to the shared time secondary programs upon submission of the required application materials and adherence to established school policy procedures (5111 Admission, Procedure).

Admission to Night School

Any person 16 years of age or over may enroll in any Adult Evening School course offered through this district. Any student in high school who is 16 years or over may register for a night school course provided that a letter from his/her parents or guardian and the guidance counselor of the school she/he attends is sent to the Director of Adult Education.

Persons applying for apprentice programs must be apprenticed in his/her trade.

Whenever any adult enrolled in a course leading to a license is unable to complete the instructional time requirements because of prolonged illness or personal emergency, such student may be granted admission to the incomplete units during the next offering of the program.

It is the policy of this board to give preference to Morris County residents who desire to enroll in Adult courses and who meet any established criteria for admittance.

ADMISSION (continued)

Joint Custody

When divorced parents/guardians have joint custody of (a) minor student(s), admission shall be based on the present address of the parent/guardian with whom the student(s) resided as of the date required by administrative code.

Affidavit Students

When there is any doubt as to whether a student is entitled to free public education in the district schools, all procedures of law and code shall be followed.

Non-Morris County Residents

Applications will be considered from students residing in counties other than Morris only if an equivalent program is not available in their county of residence. Admission is dependent upon meeting admission requirements and documentation as well as space availability.

Students Returning from County Detention

The district shall accept all days of attendance and courses studied by a student at a county juvenile detention center and apply them toward district requirements for elementary, middle or high school graduation.

Homeless Students

The district will determine the educational placement of homeless students in each student's best interest and respond to appeals concerning them made by parents/guardians or other parties in accordance with New Jersey statutes and administrative code, as well as, pertinent federal law.

The board shall make this policy available to parents and the public.

Adopted:	June 12, 1973 (Night School)
Revised:	May 11, 1982 (Night School)
Revised:	July 16, 1991 (Night School)
Adopted:	November 2, 1992 (F/T Secondary)
Revised/Readopted:	March 19, 1997 (F/T Secondary)
Revised/Readopted:	September 15, 1999 (F/T Secondary)
Adopted:	December 11, 2000 (Open Enrollment)
Revised/Readopted:	October 1, 2001 (F/T Secondary)
Revised/Readopted:	October 13, 2004 (F/T Secondary)
Revised/Readopted:	March 15, 2005 (F/T Secondary)
Revised/Readopted:	March 11, 2008 (F/T Secondary)
NJSBA Review/Update:	October 2008, May 2009
Readopted:	May 12, 2009

Key Words

Admission, Resident, Student Records, Affidavit Student, Homeless Student, Student Records, Affidavit Student, Homeless Student

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:7B-12	District of residence; determination
	<u>N.J.S.A.</u> 18A:7B-12.1	Homeless student; responsibility for education; determination of placement; payment of costs

ADMISSION (continued)

<u>N.J.S.A.</u> 18A:7C	High School Graduation Standards
<u>N.J.S.A.</u> 18A:36-19a	Newly enrolled students; records and identification
<u>N.J.S.A.</u> 18A:36-25.1	Proof of student's identity required for enrollment; transfer of record between districts
<u>N.J.S.A.</u> 18A:38-1	Attendance at school free of charge
<u>N.J.S.A.</u> 18A:38-2	Free attendance at school by nonresidents placed in district under court order
<u>N.J.S.A.</u> 18A:38-3	Attendance at school by nonresidents
<u>N.J.S.A.</u> 18A:38-4	Free attendance to persons over age
<u>N.J.S.A.</u> 18A:38-5	Admission of students under age
<u>N.J.S.A.</u> 18A:38-5.1	No student to be excluded from school because of race, etc.
<u>N.J.S.A.</u> 18A:38-6	Time of admission of students; first school year
<u>N.J.S.A.</u> 18A:38-7.7	Legislative findings and declarations
<u>N.J.S.A.</u> 18A:38-8	Duty to receive students from other districts
<u>N.J.S.A.</u> 18A:38-25	Attendance required of students between six and 16; exceptions
<u>N.J.S.A.</u> 18A:40-20	Immunization at public expense
<u>N.J.S.A.</u> 18A:44-1	Establishment of nursery schools or departments; eligibility for admission
<u>N.J.S.A.</u> 18A:44-2	Establishment of kindergarten; eligibility for admission
<u>N.J.S.A.</u> 18A:49-1	Establishment; courses of study
<u>N.J.S.A.</u> 18A:50-1	Maintenance of program
<u>N.J.S.A.</u> 18A:54-1 <u>et seq.</u>	General provisions related to vocational schools
<u>N.J.S.A.</u> 18A:54-20.1	Enrollment of students in county vocational schools; funding; tuition
<u>N.J.S.A.</u> 26:1A-9.1	Exemption of students from mandatory immunization
<u>N.J.S.A.</u> 26:4-6	Prohibiting attendance of teachers or students
<u>N.J.A.C.</u> 6A:12-3.1	Choice district application procedures
<u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u>	Special Education
<u>N.J.A.C.</u> 6A:16-2.2	Required health services
<u>N.J.A.C.</u> 6A:16-2.4	Required student health records
<u>N.J.A.C.</u> 6A:17-1.1 <u>et seq.</u>	Students at Risk of Not Receiving a Public Education
<u>N.J.A.C.</u> 6A:19-2.3 <u>et seq.</u>	Access to county vocational schools
<u>N.J.A.C.</u> 6A:22-1.1 <u>et seq.</u>	Entitlement to Attend School Based on Domicile or Student Residency
<u>See particularly:</u> <u>N.J.A.C.</u> 6A:22-3.1, 3.2, 3.3, 3.4	
<u>N.J.A.C.</u> 6A:23-5.2, -5.3	Method of determining the district of residence
<u>N.J.A.C.</u> 6A:32-8.2	School enrollment
<u>N.J.A.C.</u> 8:57	Communicable diseases
<u>See particularly:</u> <u>N.J.A.C.</u> 8:57-2	
<u>N.J.A.C.</u> 8:61-1.1	Attendance at school by students or adults infected by Human Immuno-Deficiency Virus (HIV)

P.L. 2005, c. 265 concerning students returning to public schools from county detention centers

Tepper v. Board of Education of the Township Hackensack, Bergen County, 1971 S.L.D. 549

ADMISSION (continued)

No Student Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Plyler v. Doe, 457 U.S. 202 (1982)

Plainfield v. Cooperman, 105 NJ 587 (1987)

J.A. v. Board of Education of South Orange/Maplewood, 318 N.J. Super. 512 (App.Div.1999)

Possible

<u>Cross References:</u>	3240	Tuition income
	*5118	Nonresidents
	5119	Transfers
	*5120	Assessment of individual needs
	*5141	Health
	*5141.2	Illness
	*5141.3	Health examinations and immunizations
	6142.5	Travel and exchange programs
	*6164.4	Student study team
	*6171.4	Special education
	6174	Summer school
	6178	Early studenthood education/preschool

*Indicates policy is included in the Critical Policy Reference Manual.