

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**August 9, 2016**

A regular meeting of the Morris County Vocational School District held on August 9, 2016 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 7:40 a.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by email on November 3, 2015 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, and Mr. Roger A. Jinks, Sr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**CORRESPONDENCE - NONE**

**SUPERINTENDENT'S REPORT -**

**Reports:**

- Bronze Level Health Benefits Plan - Ms. Young presented the key concepts of the proposed plan to be made available to employees on a voluntary basis.

**COMMITTEE PROGRAMS – NONE**

**HEARING OF THE PUBLIC** (related to agenda items only) – **NONE**

**MINUTES**

The following motion made by Mr. Jinks, seconded by Mr. Colasurdo, was approved as submitted.

Approved the minutes of the Regular and Closed Session Meetings of the Board of Education of July 14, 2016 as submitted.

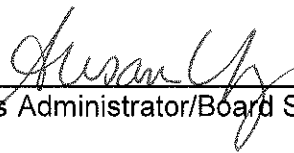
Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

**BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT**

The following motions made by Mr. Jinks, seconded by Mr. Colasurdo, were approved as submitted.

- A.** Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of June 2016. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of June 30, 2016, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of June 30, 2016 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

8-9-16  
\_\_\_\_\_  
Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending June 30, 2016.

- Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

**FINANCE**

The following motions made by Mr. Colasurdo, seconded by Mr. Jinks, were approved as submitted with the exception of Motion C as detailed below.

- A.** Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

- Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

- B.** Approved, upon the recommendation of the Superintendent, the following amendments to the 2015/2016 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.

- Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

- C. FAILED:** Motion to approve, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current

responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo

No: 0

Abstain: 1 Mr. Jinks

Motion did not pass due to lack of sufficient affirmative vote of the majority of the full voting membership of the Board.

- D.** Refused, upon the recommendation of the Superintendent, the FY17 Perkins Postsecondary Federal Allocation in the amount of \$6,398.00 for the period July 1, 2016 through June 30, 2017. (Funds are being refused because NJDOE requires districts to forfeit federal funds if their allocation is below \$50,000.00.)

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo

No: 0

Abstain: 1 Mr. Jinks

Motion Carried.

- E.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of site and civil professional services including professional engineers, licensed land surveyors, licensed site remediation professionals and professional planners; and

WHEREAS, funds are available for these purposes, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Maser Consulting P.A. to serve as site and civil professionals to the Board of Education for the 2016-2017 school year per the rate schedule attached.

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The services of licensed engineers et al. are considered "Professional Services" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo

No: 0

Abstain: 1 Mr. Jinks

Motion Carried.

- F.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to advance a "School Facilities Project," generally consisting of improvements to the District's Heating and Ventilating Systems and; in so replacing the existing systems due to their age and condition, will improve the safety of the campus; and

WHEREAS, the project was submitted to the New Jersey Department of Education and is further defined as; DOE Project Number 3365-050-16-3000; and

WHEREAS, the Board received notice that this project is eligible for 40% funding through New Jersey Debt Service Aid. That this project's Preliminary Eligible Costs (PEC) of \$720,000.00 provides for aid funding from the State of New Jersey in the amount of \$288,000.00.

WHEREAS, the School District, upon receiving the PEC letter, must make the following elections; 1) State funding source; and 2) acceptance of the PEC as the Final Eligible Costs (FEC) and this notice must be returned to the Department within (30) thirty days of receipt.

WHEREAS, the project does not require additional "educational adequacy review," and therefore can advance the project including UCC compliance as required.

NOW THEREFORE BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby accept the PEC amount as the FEC amount and the stated funding source for the local share are the proceeds from the county bond.

That the Architect, School Business Administrator, and Board Attorney as applicable, are hereby authorized to undertake all related further actions necessary in connection with the project.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

**G.** Approved, upon the recommendation of the Superintendent, the appointment of the following VPA Guest Artists for the 2016-2017 school year:

<u>Name</u>	<u># Days</u>	<u>Rate</u>	<u>Funding Source</u>
Alex Biegelson	5 days	\$275.00 per day	FY17 Perkins Secondary Grant
David Gish	4 days	\$275.00 per day	General Fund
Tammy Klinck	12 days	\$275.00 per day	General Fund
Tiffany Rea Fisher	13 days	\$275.00 per day	FY17 Perkins Secondary Grant
Michelle Robinson	7 days	\$275.00 per day	General Fund
Christian Von Howard	12 days	\$275.00 per day	FY17 Perkins Secondary Grant

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

**CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mr. Jinks seconded by Mr. Colasurdo, were approved as submitted with the exception of Motion D as detailed below.

**A.** Approved, upon the recommendation of the Superintendent, the senior internships for the 2016-2017 school year as per the attached list.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

- B.** Accepted, upon the recommendation of the Superintendent, the attached Harassment, Intimidation and Bullying Report.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

- C.** Approved, upon the recommendation of the Superintendent, the adoption of the 2016-2019 Comprehensive Equity Plan as approved by the New Jersey Department of Education Morris County Office on July 11, 2016.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

- D. FAILED:** Motion to approve, upon the recommendation of the Superintendent, the following new curriculum:

Philosophy, Logic and Critical Thinking

Roll Call Vote - Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion did not pass due to lack of sufficient affirmative vote of a majority of the full membership of the Board.

- E.** Approved, upon the recommendation of the Superintendent, the attached Project Acceleration High School Program Agreement between the Morris County Vocational School District and Seton Hall University.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

**PERSONNEL**

The following motions made by Mr. Colasurdo, seconded by Mr. Jinks, were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the appointment of Shari Castelli as Assistant Superintendent for Curriculum and Instruction effective September 1, 2016 through June 30, 2017 and to approve the submission of the attached employment contract to the Morris County Executive Superintendent for county review and approval.
- B.** Approved, upon the recommendation of the Superintendent, the appointment of Mark Menadier as Assistant Principal at the annual salary of \$130,000.00 effective September 1, 2016 through June 30, 2017.
- C.** Approved, upon the recommendation of the Superintendent, the appointment of Kerry Eberhardt as Director of Programs at the annual salary of \$127,000.00 effective September 1, 2016 through June 30, 2017.

- D.** Approved, upon the recommendation of the Superintendent, the appointment of Tina Steinberg as a Special Needs Liaison, effective September 1, 2016 through June 30, 2017, for a maximum of 440 hours at the rate of \$75.00 per hour, with funding provided by the FY17 IDEA Grant Program pending grant approval by the NJDOE (no change in hours or hourly rate from previous year).
- E.** Approved, upon the recommendation of the Superintendent, the attached list of substitute teachers, school nurses, secretaries, custodians, security guards and bus drivers for the 2016-2017 school year.
- F.** Approved, upon the recommendation of the Superintendent, the appointment of Michael Florek from William Paterson University as a Student Teacher in the Social Studies Department for the period September 1, 2016 through May 31, 2017.
- G.** Approved, upon the recommendation of the Superintendent, the appointment of David Keidel as a school bus driver after hours for the 2016-2017 school year at the rate of \$25.00 per hour.
- H.** Confirmed and approved, upon the recommendation of the Superintendent, a maximum of one hour each at their hourly rate for the following faculty members to attend IEP meetings on August 1 and 2, 2016:

Katherine Ilardi  
Tairran Moschella  
Michael Quaglio

- I.** Approved, upon the recommendation of the Superintendent, the appointment of the following faculty members to teach one additional block of instruction for the 2016-2017 school year:

Vincenia Annuzzi  
Emily Bohn-Drake (Half Year Only Elective - Semester 2)  
Timothy Lopreiato  
Ruben Rosado (Half Year Only Elective – Semester 2)

- J.** Approved, upon the recommendation of the Superintendent, the appointment of Briana Spann as a School Social Worker to fulfill a leave of absence at MA Step 1-2 at an annual salary of \$62,966.00 to be prorated for the period September 1, 2016 through March 14, 2017, pending issuance of a standard certificate as School Social Worker by the New Jersey Department of Education and successful completion of a criminal history background check and pre-employment physical examination.
- K.** Approved, upon the recommendation of the Superintendent, the appointment of Marianne Renna as a Teacher of Special Education at MA Step 6 for the period September 1, 2016 through June 30, 2017.
- L.** Approved, upon the recommendation of the Superintendent, the appointment of Lynne Grossman as a Ballet Production Assistant for a maximum of 13 days at the rate of \$300.00 per day for the period September 8, 2016 through June 30, 2017.
- M.** Approved, upon the recommendation of the Superintendent, the appointment of Spyridon Mantzas as Girls JV Volleyball Coach for the 2016-2017 school year.
- N.** Approved, upon the recommendation of the Superintendent, the appointment of staff for the ABE/IELCE Program for the period September 1, 2016 through June 30, 2017 as per attached list, with funding provided by FY17 ABE/IELCE Grant.

- O. Approved, upon the recommendation of the Superintendent, the appointment of the following part-time Adult Continuing Education Instructors for the period September 1, 2016 through June 30, 2017, pending sufficient enrollment:

<u>Name</u>	<u>Department</u>	<u>Hourly Rate</u>	<u>Maximum # Hours</u>
Mead Kriegsfeld	Construction	\$35.00 per hour	90 Hours
Lanette Odell	Enrichment/Sewing	\$35.00 per hour	65 Hours

- P. Approved, upon the recommendation of the Superintendent, the appointment of Catherine Mohrle as a part-time (0.5) Teacher of English at BA Step 4 for the period September 1, 2016 through June 30, 2017.
- Q. Approved, upon the recommendation of the Superintendent, the appointment of the following staff members to revise curricula at the rate of \$33.00 per hour for a maximum of 37.5 hours each for the 2016-2017 school year, with final approved product due by December 1, 2016:

<u>Name</u>	<u>Curriculum</u>
Mark DeMilio	Physics
Pauline Doherty	Biology
LaToya Evans	Biology Honors
Timothy Lopreiato	Chemistry
Adrienne MacKenzie	Chemistry Honors

- R. Rescinded the appointment of Athena Borzeka as Anti-Bullying Coordinator for the 2016-2017 school year.
- S. Rescinded the appointment of Robin Ravotto as Anti-Bullying Specialist for the 2016-2017 school year.
- T. Approved, upon the recommendation of the Superintendent, the appointment of Lynne Jackson as Anti-Bullying Coordinator for the 2016-2017 school year.
- U. Approved, upon the recommendation of the Superintendent, the appointment of Jennifer Geuther as Anti-Bullying Specialist for the 2016-2017 school year.
- V. Approved, upon the recommendation of the Superintendent, the appointment of Kenneth Rust as a Teacher of Plumbing at BA Step 12 effective September 1, 2016 through June 30, 2017.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mr. Jinks  
No: 0  
Abstain: 0  
Motion Carried.

## FACILITIES

The following motions made by Mr. Colasurdo, seconded by Mr. Jinks, were approved as submitted.

- A. Approved, upon the recommendation of the Superintendent, the use of the facilities by the MCST PTO for meetings in the Cafeteria and/or Faculty Dining Room from 7:00 p.m. – 9:30 p.m. on the following dates:

September 13, 2016  
November 15, 2016

January 17, 2017  
March 14, 2017  
May 16, 2017

- B.** Approved, upon the recommendation of the Superintendent, the use of the facilities by the MCST PTO for Vera Bradley Bingo Night fundraisers in the Cafeteria from 6:00 p.m. – 10:00 p.m. on the following dates:

November 18, 2016  
May 12, 2017

- C.** Approved, upon the recommendation of the Superintendent, the use of the facilities by the MCST PTO for Project Graduation in the Cafeteria from 8:00 p.m. – 10:00 p.m. on June 23, 2017.

- D.** Confirmed and approved, upon the recommendation of the Superintendent, the use of the facilities by Monster Basketball for tryouts and practices in the Gymnasium from 5:00 p.m. – 6:15 p.m. on the following dates:

August 8, 2016  
August 15, 2016  
August 22, 2016  
August 24, 2016  
August 29, 2016

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mr. Jinks  
Motion Carried.

## **HEARING OF THE PUBLIC - NONE**

## **OLD BUSINESS**

## **NEW BUSINESS**

- Next Board Meeting: Tuesday, September 13, 2016 at 6:30 p.m.
- New Jersey School Boards Association Fall Workshop 2016: October 25-27, 2016. Who would like to attend?
- New Date for Postponed Freeholder Meeting?

## **SUNSHINE RESOLUTION**

The following motion made by Mr. Jinks, seconded by Mr. Colasurdo, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act." and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

- Building Management System Contract Issue
- Land Acquisition
- Reinstatement Hearing



which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **20 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:47 a.m. and reconvened at 7:58 a.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, and Mr. Jinks. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

Motion to return to public meeting.

### **ADDITIONAL BUSINESS**

The following motion made by Mr. Colasurdo and seconded by Mr. Jinks.

**FAILED:** Motion to approve, upon the recommendation of the Superintendent, the reinstatement of employee #4184 effective September 1, 2016.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo

No: 0

Abstain: 1 Mr. Jinks

Motion did not pass due to lack of sufficient affirmative vote of the majority of the membership of the Board.

### **ADJOURNMENT**

Motion made by Mr. Colasurdo, seconded by Mr. Jinks, to adjourn the meeting at 7:59 a.m.

All present voted yes – Motion carried.

Respectfully submitted,



Susan Young, Business Administrator/Board Secretary